



THE CONSTITUTION OF SURREY HEATH BOROUGH COUNCIL

Part 1	Summary and Explanation	Pages 1 - 6
Part 2	Articles of the Constitution	7 - 52
	Article 1 The Constitution	
	Article 2 Members of the Council	
	Article 3 Citizens and the Council	
	Article 4 The Full Council	
	Article 5 The Mayor	
	Article 6 Scrutiny/ Select Committees	
	Article 7 The Leader, the Deputy Leader and the Executive	
	Article 8 Regulatory and other Committees	
	Article 9 The Standards Hearing and Determination Committee	
	Article 10 Area Committees and Forums	
	Article 11 Joint Arrangements	
	Article 12 Officers	
	Article 13 Decision Making	
	Article 14 Finance, Contracts and Legal Matters	
	Article 15 Review and Revision of the Constitution	
	Article 16 Suspension, Interpretation and Publication of the Constitu	
	Schedule 1 Description of Executive Arrangements	
Part 3	Responsibility for Functions	53 - 114
	A Scheme for Delegation of Functions	
	B Scheme of Delegation of Functions to Officers	
	C Proper Officers of the Council	
	D Roles of Different Councillors	
	E Terms of Reference of the Executive, Committees and other bodies	
Part 4	Procedural Rules	115 - 258
	A Council Procedure Rules	
	B Executive Procedure Rules	
	C Scrutiny Committee Procedure Rules	
	D Committees, Sub Committees and Other Bodies Procedure Rules	
	E Public Speaking Procedure Rules	
	F Access to Information Procedure Rules	
	G Budget and Policy Framework Rules	
	H Financial Regulations	

	I	Contract Standing Orders	
	J	Officer Employment Rules	
	K	Substitution Procedure Rules	
	L	Petitions Scheme	
Part 5		Codes and Protocols	259 - 302
	A	Members' Code of Conduct	
	B	Member and Officer Protocol	
	C	IT Code of Practice for Members	
	D	Planning Code of Practice for Councillors and Officers	
	E	Monitoring Officer Protocol	
Part 6		Members' Allowances Scheme	303 - 308
Part 7		Management Structure	309 - 312
Part 8		Executive Portfolios	313 - 316
Part 9		Documents which support the Constitution	317 - 382